

DEVELOPMENTS IN LITERACY TRUST UK

Trustees Report and Accounts

for the year ended 05th April 2009

Registered Charity No: 1122924

Pearlman Rose

Chartered Accountants

2 St Georges Mews

43 Westminster Bridge Road

London SE1 7JB

DEVELOPMENTS IN LITERACY TRUST UK

Information

Trustees

Ahmereen Reza
Rubina Riaz
Ruha Khandwala
Marjan Kanji
Frances Mani
Jameela Fakhri

Charity No

1122924

Charity offices

5A Lindfield Gardens
Hampstead, London
NW3 6PX
United Kingdom

Accountant

Pearlman Rose
Chartered Accountants & Registered Auditors
2 St Georges Mews
43 Westminster Bridge Road
London
SE1 7JB

Bankers

HSBC Bank plc
12 Hampstead High Street
NW3 1PY
London

DEVELOPMENTS IN LITERACY TRUST UK

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DEVELOPMENTS IN LITERACY TRUST UK

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	06TH	APRIL	2008		05TH	APRIL	2009

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
AHMEREEN REZA	CHAIRPERSON		
RUBINA RIAZ	VICE CHAIRPERSON		
RUHA KHANDWALA	TREASURER		
MARJAN KHANJI	TRUSTEE - COMMUNICATIONS	16 th Jan 2009	Nominated by Ahmereen Reza. Seconded by Ruha Khandwala
FRANCES MANI	TRUSTEE		Nominated by Ahmereen Reza. Seconded by Ruha Khandwala
JAMEELA FAKHRI	TRUSTEE		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NONE	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Honorary-advise on vocational training in the UK	Princess Badiya El Hassan	
Honorary- legal matters pertaining to MOU and agreements signed by partners.	Mohammed Khamisa QC	
Honorary-legal matters pertaining to MOU and agreements signed by partners.	Ashar Qureshi	Clearys Gottlieb Steen & Hamilton
Honorary- advise on running and management of the charity and grant making advice.	David Lockwood	Former UNDP –Director Asia

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	DIL Trust UK is a Charitable Trust created by trust deed administered by the Trustees named above.
Trustee selection methods (eg. appointed by, elected by)	Trustees are introduced by advisers and trustees, those approved names are nominated and seconded by the trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Listed below all honorary positions for the benefit of DIL Trust UK:

Our Patrons

Princess Sarvath El Hassan of Jordan
 Dr. Nafis Sadik
 Special Advisor to the UN Secretary General
 The Rt. Honourable Baroness Verma of Leicester -Shadow Minister for Children, Schools

Advisory Board

Princess Badiya El Hassan of Jordan
 Dr. Maleeha Lodhi- former Pakistan High Commission to the UK
 Pinky Lalani OBE
 Mohammed Khamisa QC
 David Lockwood - former Director UNDP Asia

Board of Trustees & Steering Committee

Ahmereen Reza,
 Frances Mani,
 Farida Barma
 Jameela Fakhri,
 Marjan Khanji,
 Rubina Riaz,
 Ruha Khandwala
 Shakiba Rangoonwala

Benefit Committee

Abintah Zuberi,
 Faheen Habib,
 Fozia Alvi
 Isma Meer,
 Nausheen Hassan,
 Nazo Manji,
 Omer Ghani,
 Raheela Ahmed,
 Rida Zafar,
 Sujatha Zafar
 Tahir Wahid

Section C Objectives and activities

For DEVELOPMENTS IN LITERACY –DIL TRUST UK
 (1) General¹

The object of the Charity shall be to further the education of girls in the Rural villages of Pakistan. This method of improving literacy levels and poverty alleviation will be executed (including social and physical training) by setting up or using existing Primary & Secondary school in the Rural villages of Pakistan. The object of the DIL Trust-UK will be to relieve poverty in the rural villages in Pakistan, by providing the female and members of their family the skill and opportunity to provide a source of income.

The object of the DIL Trust-UK is to educate young girls resident in rural villages of Pakistan, who by reason of their social and economic circumstances are unable to gain employment or to further their formal education by providing for such persons workshops and such other training facilities as will enable them to obtain work experience and acquire and

develop vocational skills.

The object of the DIL Trust-UK is to educate women of British Multi ethnic minorities of Pakistani, Somali, Indian, Sri Lankan, Afghani, Ethiopian and Bangladeshi origin resident in the UK, who by reason of their social and economic circumstances are unable to gain employment or to further their formal education by providing for such persons workshops and such other training facilities as will enable them to obtain work experience and acquire and develop vocational skills.

Object clauses

For DEVELOPMENTS IN LITERACY –DIL TRUST UK

(1) Grants for individuals

The Trustees shall apply the net income of the Trust Fund in one or more of the following ways:

0.1 in awarding funds for setting up or (in the case of earthquakes affected areas - building new) or using existing Primary & Secondary schools in the Rural villages of Pakistan.

0.2 in providing financial assistance, outfits, clothing, tools, instruments or books to girls at school and during vocational training such persons on leaving school, university or other educational establishment to prepare them for or assist their entry into a trade profession or service;

0.3 in awarding to such persons grants or maintenance allowances to enable them to travel whether in the United Kingdom or in Pakistan in furtherance of their education;

0.4 A portion of the DIL–UK Trusts fund will be utilized to train staff from the local areas, to be qualified and have a standard of teaching approved by private accrediting agencies.

(2) Support for maintained Government & New schools

To apply (such yearly sum as the Trustees think fit from time to time) in providing such special benefits of any kind not normally provided by the local education authority for [Primary & Secondary Schools or maintained schools in the various Rural villages of Pakistan.] as shall be agreed between the Trustees and the governors of the school[s] after consultation with the local education authority.

(3) Vocational & Youth training in Pakistan

To educate and assist young girls through vocational training once having completed their secondary schooling. To allow them to be an income generating member of the family. They will through their leisure time activities so as to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved and in furtherance of that object to provide in or near the village classes and other forms of leisure time occupation for the benefit of empowering the young women in the Rural areas of Pakistan.

(4) Establish Teacher Training Institute

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To study, research and train the staff that will teach at these Primary & Secondary schools in the Rural areas of Pakistan. A portion of the DIL –UK Trusts fund will be utilized to train staff from the local areas, to be qualified and have a standard of teaching approved by private accrediting agencies.

(4.1) Specific promotion of sciences for future employment

To further develop and teach for the benefit of poverty alleviation and improving literacy levels in the Rural areas of Pakistan DIL-UK trust will provide courses in computer sciences, accounting, teacher training, sewing etc. That will help the girls find employment in the local businesses.

(5) Educating the public

To educate the public in allowing the girls to go to school and use the vocational training courses DIL trust UK will work with the local /villages infirmary to provide awareness of the facilities available to the families and villagers. In particular by promoting public lectures and using local people to help build and man the facilities.

(6) Women Vocational training in England

To educate and assist first generation immigrant women of Pakistani, Somali, Indian, Sri Lankan, Afghani, Ethiopian and Bangladeshi origin, through vocational. To allow them to be an income generating member of the family. They will through their leisure time activities so as to develop their physical and mental capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved and in furtherance of that object to provide in or near them classes and other forms of leisure time occupation for the benefit of empowering these women in England.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- Contribution made by volunteers.

1. In addition, DIL Trust UK is committed to the empowerment of women residing in underprivileged multi-ethnic minority communities in England and Wales. Through our vocational training efforts in the UK, we seek to enhance community cohesion. We hope to commence our 1st vocational training course in February for mothers of student in The Crest Boys Academy- Brent London
2. Establish, manage and fund a Teachers Training Center in Karachi, Pakistan to provide teachers from the DIL and other local schools the skills and tools to improve their methods of teaching, thereby improve and strengthen a larger group of teacher from the province of Sindh and southern Pakistan.
3. Establish and provide corporate mentors at DIL Trust UK Vocational Training Center in Karachi, Pakistan for those students who have completed their schooling and need to start work due to family financial constraints. Providing technical skill for income generation, in the area of sewing with a machine, computer literacy, English conversation for use in call centers, basic accounting skills for helping in a shop and other craft skills of basket and mat weaving, candle & broom making etc to set up enterprise. The corporate mentors will recruit student who have successfully completed the vocational course.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

We were successful in raising DIL Trust UK awareness and funds through the following fund raisers.

1. Cooking demonstration in a private home by a well recognised Chinese chef
2. Read a thon at the Hall Preparatory School
3. Walk a thon & picnic in the park at Kenwood House
4. Annual Fund raiser & Fashion Show at the Royal Courts of Justice Oct 09
5. Masquerade Winter Ball

Project achievements

1. Adopt and Manage the Mehran School in Orangi Pakistan
2. Evaluate teacher and curriculum for teacher training
3. Provide summer teacher training to all Mehran school teachers
4. Provide art courses to all students at the Mehran School
5. Incrementally extend classes from Year 4 upto year 8
6. Introduced vocational training course of sewing to the mothers of our students.
7. Partially funded the new DIL Teacher Education Centre (DTEC) in Islamabad
8. We also witnessed the successful implementation of our English and Urdu curriculum at DIL schools all over Pakistan. We hope to create an academic program based on best practices in education so that our students can compete effectively in today's world.
9. We partially funded quality education to approximately 16,000 DIL students,
10. We partially funded the training of over 700 teachers in the latest teaching techniques
11. Introduced health awareness workshops so our students remain healthy and productive and lastly,
12. Launched extracurricular activities, from spelling bees to art shows to sports competitions.
13. Another major milestone is the first group of DIL students who have enrolled in college. I am also delighted to report that last year 68% of DIL students who took the Board Matriculation Exam attained 1st division.

Section E**Financial review**

Brief statement of the charity's policy on reserves

No policy on holding reserve funds. All incoming resources are shown as unrestricted funds.

Details of any funds materially in deficit

NO FUNDS IN DEFICIT

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising events, developing a corporate & individual donor base and soliciting grants.

The expenditures relate to the following four areas which support the key objective of the charity;

1. Investments in operating, administrative and capital expenses of Mehran School - Pakistan
2. Teacher training programme
3. Vocational training programs in Pakistan and England.
4. Organization of fund raising.

Surplus funds are held in fixed deposit with banks.

Section F

Other optional information


[Empty box for Section F content]

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	AHMERREEN REZA	

Position (eg Secretary, Chair, etc)	CHAIRPERSON	
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Date	19TH JAN 2010
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Independent examiner's report to the trustees/members of The Developments In Literacy Trust UK

We have examined the accounts of this charity for the year ended 05th April 2009 which comprise pages 12 to 18. These accounts have been prepared in accordance with the relevant legislation being the Charities Act 1993 and related regulations, including the Statement of Recommended Practice 2005 (SORP 2005) as applicable Accounting policies followed are disclosed in note 14 to note 18.

Market value at the beginning of the year

The charity's trustees are responsible for the preparation of the accounts in accordance with applicable law and United Kingdom Accounting Standards. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

Our responsibility is to examine the accounts in accordance with section 43(3)a of the Act and to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 43(7)b of the Act; and to state whether particular matters have come to our attention.

Basis of independent examination

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act not been met.

There are no matters, to which in our opinion, attention should be drawn for a proper understanding of the accounts to be reached.

Chartered Accountant

for and on behalf of

Pearlman Rose

Chartered Accountants & Registered Auditors

2 St Georges Mews

43 Westminster Bridge Road

London

SE1 7JB

19th January 2010

DEVELOPMENTS IN LITERACY TRUST UK

Statement of Financial Activities

for the year ended 05th April 2009

	Notes	Unrestricted Funds	
		2009	2008
		£	£
INCOMING RESOURCES			
UK – General Contribution		7,578	6,710
Pakistan- General Donations	2	2,184	-
Donation for Operating Expenses	3	6,600	-
Teacher Training	4	6,600	-
Fund Raising Activities	8	135,505	145
YOUR DIL Collection	5	1,423	-
Bank Interest Income		608	-
Total incoming resources		160,498	6,855
RESOURCES EXPENDED			
Operating expense Mehran School Orangi-Pakistan	6	4,396	566
School Maintenance Cost	7	2,666	230
Teacher Training		-	6,857
Fund raising & Governance cost	9	68,519	-
Management & admin Cost	10	811	1,030
Total resources expended		76,392	8,683
TOTAL FUNDS BROUGHT FORWARD		(1,828)	-
NET INCOMING/ (OUTGOING) RESOURCES		84,106	(1,828)
TOTAL FUNDS CARRIED FORWARD		82,278	(1,828)

There were no recognised gains or losses for the two years other than those included in the statement of financial activities. The notes on pages 14 to 18 form part of these accounts.

DEVELOPMENTS IN LITERACY TRUST UK

**Balance Sheet
as at 05th April 2009**

		2009		2008	
Notes	£	£	£	£	£
Current Assets					
Cash at bank and in hand		91,502		5,696	
		91,502		5,696	
Current Liabilities					
Payable to DIL Pakistan	11	9,181		7,503	
Other creditors		43		21	
		9,224		7,524	
Net Current Assets			82,278		(1,828)
Total Assets less Current Liabilities			82,278		(1,828)
Capital Account					
Reserves as at 6 th April 2008			(1,828)		-
Surplus / (deficit) for period			84,106		(1,828)
			82,278		(1,828)

Approved by the trustees on and signed on their behalf.

Ahmereen Reza
Trustee & Chair

Date:

The notes on pages 14 to 18 form part of these accounts

DEVELOPMENTS IN LITERACY TRUST UK

Notes to the accounts for the year ended 05th April 2009

1. Accounting Policies

1.1. Accounting convention & basis of preparation

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with: Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005) and in accordance with Charities Act 1993.

1.2.1 Incoming Resources : Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

1.2.2 Incoming Resources : Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

1.2.3 Incoming Resources : Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

1.2.4 Incoming Resources: Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

1.2.5 Incoming Resources: Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

DEVELOPMENTS IN LITERACY TRUST UK

Notes to the accounts for the year ended 05th April 2009

1.2.6 Incoming Resources: Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

1.2.7 Incoming Resources: Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

1.2.8 Incoming Resources: Investment income

This is included in the accounts when receivable.

1.2.9 Incoming Resources : Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

1.3.1 Expenditure and Liabilities : Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

1.3.2 Expenditure and Liabilities : Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.3.3 Expenditure and Liabilities : Grants with performance conditions

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.3.4 Expenditure and Liabilities : Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

DEVELOPMENTS IN LITERACY TRUST UK

**Notes to the accounts
for the year ended 05th April 2009**

2. Pakistan-General Donations	2009	2008
	£	£
Naushaba Khalil	400	-
Masuda Hameedi	184	-
Habib Metropolitan Bank	1,600	-
	<u>2,184</u>	<u>-</u>
	<u><u>2,184</u></u>	<u><u>-</u></u>
3. Donation for operation expenses - Mehran School	2009	2008
	£	£
Shakiba Rangoonwala	5,000	-
Adamjee Foundation	1,600	-
	<u>6,600</u>	<u>-</u>
	<u><u>6,600</u></u>	<u><u>-</u></u>
4. Donation for teacher training	2009	2008
	£	£
Shakiba Rangoonwala	5,000	-
Adamjee Foundation	1,600	-
	<u>6,600</u>	<u>-</u>
	<u><u>6,600</u></u>	<u><u>-</u></u>
5. YOUR DIL Collection	2009	2008
	£	£
Dinner -07/11/08	563	-
Masquaerade Ball	860	-
	<u>1,423</u>	<u>-</u>
	<u><u>1,423</u></u>	<u><u>-</u></u>

DEVELOPMENTS IN LITERACY TRUST UK

**Notes to the accounts
for the year ended 05th April 2009**

6. Operating expense Mehran School	2009	2008
	£	£
Personnel expenses	2,730	506
School rent	710	44
Books & materials	626	-
School maintenance	330	16
	<u>4,396</u>	<u>566</u>
	<u> </u>	<u> </u>
7. School maintenances cost	2009	2008
	£	£
Building improvements	2,012	-
Equipment & furniture	654	230
	<u>2,666</u>	<u>230</u>
	<u> </u>	<u> </u>
8. Fund raising activity	2009	2008
	£	£
Swiss cottage leisure club	-	145
Chinese cooking class	1,360	-
Kenwood walk	1,377	-
Read a thon	828	-
Royal Court of Justice	131,940	-
	<u>135,505</u>	<u>145</u>
	<u> </u>	<u> </u>
9. Fund raising cost	2009	2008
	£	£
Chinese cooking Class	400	-
Kenwood Walk	129	-
Read a thon	-	-
Royal Court of Justice	67,990	-
	<u>68,519</u>	<u>-</u>
	<u> </u>	<u> </u>

DEVELOPMENTS IN LITERACY TRUST UK

**Notes to the accounts
for the year ended 05th April 2009**

10. Management and admin cost	2009	2008
	£	£
Coffee morning	-	25
DIL launch	-	730
Printing Postage & Stationery	783	275
Travelling	6	-
Bank charges	22	-
	<u>811</u>	<u>1,030</u>
	<u><u>811</u></u>	<u><u>1,030</u></u>
11. Current Liabilities	2009	2008
	£	£
DIL Pakistan- Teacher Training	6,857	6,857
DIL Pakistan- Operating Expenses	2,324	646
	<u>9,181</u>	<u>7,503</u>
	<u><u>9,181</u></u>	<u><u>7,503</u></u>
12. Unrestricted funds: Movement in the year	2009	2008
	£	£
Balance brought forward	(1,828)	-
Income	160,498	6,855
Expenditure	(76,392)	(8,683)
Total funds carried forward	<u>82,278</u>	<u>(1,828)</u>
	<u><u>82,278</u></u>	<u><u>(1,828)</u></u>